

University of the Philippines Manila  
OFFICE OF STUDENT AFFAIRS  
Student Center Building, P. Faura St., Ermita, Manila

**ACTIVITY PERMIT**

NAME OF ORGANIZATION : \_\_\_\_\_

TITLE OF ACTIVITY : \_\_\_\_\_

NATURE (Pls. Check) :  Fund Raising     Forum     Exhibit     Socialization  
 Outreach     Concert     Other: \_\_\_\_\_

PURPOSE/OBJECTIVE : \_\_\_\_\_  
\_\_\_\_\_

SPONSORING AGENCY/IES : \_\_\_\_\_

VENUE :  Conference Rm     Studio  
 NEDA Parking Lot:     Other: \_\_\_\_\_

TIME : \_\_\_\_\_  
DATE/s : \_\_\_\_\_

PARTICIPANTS :  UPM Students     Organization's members  
 Faculties/Employees     Outsiders (please attach list of participants)

RECIPIENT/S : \_\_\_\_\_

Person-in- Charge:

Endorsed by:

Approved by:

\_\_\_\_\_  
(Signature over printed name)

\_\_\_\_\_  
(Adviser's signature over printed name)

DR. BLESILE SUZETTE S. MANTARING  
Director, Office of Student Affairs

\_\_\_\_\_  
(Position/Contact No.)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

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**PAYMENT OF UTILITIES AND SPACE RENTAL**  
(FOR SCHEDULES FROM 5PM-10PM ON WEEKDAYS; WEEKENDS; and HOLIDAYS)

TOTAL AMOUNT: Php \_\_\_\_\_

CPDMO Authorized Personnel

APPROVED BY:

\_\_\_\_\_  
Vice Chancellor for Administration