

STUDENT ASSISTANT AND GRADUATE ASSISTANT PROGRAM (SAGA)

Introduction

The Student Assistant and Graduate Assistant (SAGA) Program provides undergraduate and postgraduate students the opportunity to work and earn on-campus while pursuing their studies in the University. Aside from the compensation, students under the SAGA Program are able to gain work experience that could help prepare them for employment, entrepreneurship, and community service after they leave the University. The University, on the other hand, is able to engage the students in fulfilling its academic and operational functions.

While there is no employer-employee relationship between UP and the SAGAs, the University is nonetheless committed to policies for the elimination of child labor and forced labor, and shall not tolerate any form of abuse or exploitation.

Eligibility

1. Eligibility for SAs

- a. Must be a continuing student, eligible to enroll during the term when appointed as SA.
- b. For First Year students, must have finished at least one (1) semester in the CU.
- c. For students below 18 years old, must have secured prior written consent from a parents or guardian to serve as an SA for a term.
- d. Must not be enrolled in more than twenty one (21) units during the semester of appointment.

2. Eligibility of GAs

- a. Must be a continuing student, eligible to enroll during the term when appointed as GA.
- b. Must not be enrolled in more than twelve (12) units during the semester of appointment.

Appointments

SAGAs appointment shall be a period of six (6) months, subject to renewal.

Payment of hourly rates

STUDENT ASSISTANT	Php 60.00/hour
GRADUATE ASSISTANT (Master's program)	Php 100.00/hour
GRADUATE ASSISTANT (Doctoral program)	Php 140.00/hour